

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

JOB OPPORTUNITY

BEHAVIORAL HEALTH COMMUNITY MONITOR #OC23395

Community Services Division

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on the current exam list for Behavioral Health Community Monitor and State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer as mentioned below.

Location: 410 Capitol Avenue, Hartford, CT

Job Posting No: OC23395

Hours: 8:30 a.m. – 4:00 p.m., Monday – Friday, (full time, 35 hours per week)

Salary Range: \$59,089.00- \$80,010.00

Closing Date: August 29, 2014

Eligibility Requirement:

Candidates must have applied for and passed the **Behavioral Health Community Monitor** exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Duties include: This position is primarily responsible for conducting contract monitoring for assigned DMHAS funded programs to ensure contract compliance; conducts on-site monitoring and Evidence-Based Practice (EBP)-Fidelity visits and writes summary reports; conducts client interviews and/or focus groups; reviews substance abuse and mental health program grant applications and budget revisions in conjunction with fiscal department; makes recommendations regarding contract adjustments; participates in Community Services Division (CSD) sponsored evidence-based or best practice Learning Collaboratives; investigates and resolves client/ consumer/ family complaints, referring to local systems of care as appropriate; responds to requests for information and services, referring to local systems of care as appropriate; . analyzes and interprets complex data and information.

Knowledge, Skills and Ability: Excellent oral and written communication skills.

Special Requirements: Incumbent in this position will be required to travel and must have a current motor vehicle operator's license.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

PLEASE SEND APPLICATION TO:

DMHAS/Office of the Commissioner

Human Resources

410 Capitol Avenue, 4th Floor

Hartford, CT 06106

Maria.D.DeJesus@ct.gov

Fax: (860) 418-6697

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.